

COMMISSIONERATE OF CIVIL SUPPLIES, GOVERNMENT OF KERALA

SHORT QUOTATION NOTICE

NO:SFC/A1-5/19

DATE: 28-05-2019

Sealed quotations are invited for hiring TWO vehicles of Sedan type A/C car (preferably 1. Maruti Suzuki Ciaz or Honda City, 2. Honda Amaze) for the use of State Food Commission in the Civil Supplies Department for a period of three years. The necessary superscription, due date for the receipt of quotations, the date upto which the rates will have to remain firm for acceptance the form of quotation (Annexure – 1) and the name and address of the officer to whom the Quotation is to be sent are noted below.

Schedule of requirements and general conditions are detailed below.

1. Quotations should be submitted for hiring the vehicle on a monthly rate basis for running 2000 KM per month with the rate for additional Kilometers. The additional kilometers will be calculated during a block period of 3 months exceeding 6000 KM. The working hours will be 12 hours per day (8.30 A.M to 8.30 P.M). The driver bata if any for outstation travel may also be quoted.(If the officer in charge make a night halt during the journey from headquarters it shall be treated as outstation journey)
2. Acceptance of the Quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight after the acceptance of his quotation execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.
3. Withdrawal from the Quotation after it is accepted or failure to execute agreement with in a period of 14 days from the date of acceptance order will entail the cancellation of the order and order being placed with another firm/contractor/owner. In such event Director of Civil Supplies reserves the right to remove the defaulters name from the mailing list permanently for a specified period of years.
4. No representation for enhancement of price once accepted will be considered during the currency of contract.
5. Any attempt on the part of the tenderers or their agents to influence the officers concerned in their favour by personal canvassing will disqualify the tenderers.
6. If any License of permit is required, tenderers must specify in their Quotation and also state the authority to which application is to be made.
7. The rates quoted above should be inclusive of all Taxes, Duties etc. The contractor must pay Insurance Premium, Taxes, Fuel Charges, all sort of maintenance etc.
8. Director of Civil Supplies may without prejudice to any other remedy for breach of contract, terminate the contract in whole or in parts.

9. The vehicle need not be a commercial vehicle and the vehicle must be an unused vehicle.
10. In case of the liability under relevant sections of Motor Vehicle Act 1968 and IPC caused in the vehicle supplied by the contractor, the hiring authority has no responsibility whatsoever and will not entertain any claim in this regard under provisions of the law.
11. The engagement and employment of drivers and payment of wages to them as per the existing provisions of various Labour laws and regulations is the sole responsibility of the contractor /owner firm and any breach of each laws or regulations shall be deemed to be breach of this contract.
12. Special conditions, if any, printed on the Quotation sheets of the tenderer or attached with the tender will not be applicable to the contract, unless explicitly accepted by Director of Civil Supplies in the agreement/contract.
13. The contractor/owner/firm should be a holder of PAN issued by Income Tax Department.
14. The bidders shall give an EMD of Rs.10,000/- as Demand Draft in the name of Director of Civil Supplies.
15. The quotation shall be submitted separately for each vehicle in the format given in Annexure- 1

Superscription	Quotation No. SFC/A1-5/19 dated 28.05.2019 for hiring two Sedan type A/C vehicles of 2017 model
Due date and time for receipt of Quotations	20-06-2019 at 05.00 PM
Date and time for opening of quotations	21-06-2019 at 11.00 AM
Date up to which the rates will have to remain firm	
Designation and address of office to whom quotation is to be addressed	Director of Civil Supplies, Commissionerate of Civil Supplies, Public Office, Thiruvananthapuram 695 033

Any quotation received after the time fixed on the due date is liable to be rejected

Place: Trivandrum

Director of Civil Supplies

Details of item

SI No.	Item	Quantity required	Remarks
1	AC Vehicles Sedan model	Two	The vehicles should be in good condition and model not older than 2018

Annexure 1

QUOTATION FOR HIRING FIVE SEATER AC CAR

SHORT QUOTATION NOTICE NO.....DATED.....

1	Name of the Bidder	
2	Address with Pin code	
3	Mobile No	
4	Vehicle Make	
5	Vehicle model	
6	Date of registration with reg No.	
7	Rate quoted for monthly minimum charges for the vehicle for running up to 2000 KM per month (Amount in words and Figures)	
8	Rate quoted per KM for additional distance (if exceeding 6000 KM in 3 months)(amount in words and figures)	
9	Rate quoted per hour for above 12 hours duty per day	

10	Driver Bata for outstation travel (Amount in words and figures)	
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Place:

Signature:

Date:

Name & Address of the contractor